

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
MAY 21, 2020
TENTATIVE AGENDA**

1. Approval of the Minutes of May 7, 2020 Work Session/Regular Meeting
2. Payment of Bills
3. Resolution authorizing USDA loan for Watermain Replace Project Phase I
4. Resolution authorizing the Tax Collector to process third quarter “estimated” Tax bills, due August 1, 2020
5. Resolution authorizing a Memorandum of Understanding with Ocean Health Services for EAP Services
6. Second Reading and Public Hearing of Ordinance #2020-03 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II ADMINISTRATION, SECTION 2-19 POLICE DEPARTMENT”
7. Executive/Closed Session to discuss Personnel Matters/Contract Negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
MAY 21, 2020**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$537,972.80 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 21, 2020.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00239	04/08/20	M0118 MIRACLE CHEMICAL CO.									
1		205 GAL SODIUM HYPOCHLORITE	704.98	0-09-00-101-267	B	CHEMICALS	R	04/08/20	05/19/20		
20-00273	04/17/20	S0197 STEVENSON SUPPLY CO., INC.									
1		INVOICE# 608202	131.47	0-09-00-101-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	04/17/20	05/19/20		608202
20-00274	04/17/20	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
1		OPRA DECISIONS & Q&A W/GRC	150.00	0-01-26-310-284	B	TRAINING & EDUCATION	R	04/17/20	05/19/20		S19238
20-00275	04/23/20	R0040 THE RODGERS GROUP, LLC									
1		12 MONTH SUBSCRIPTION TRAINING	2,804.00	0-01-25-240-222	B	CONTRACTUAL SERVICES	R	04/23/20	05/19/20		5572
20-00279	04/27/20	C0074 CUSTOM BANDAG, INC									
1		REPLACE 4 TIRES 11 R22.5 DR5.3	1,371.48	0-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	04/27/20	05/19/20		
20-00280	04/27/20	N0616 NJ STATE ASSC OF CHIEFS OF PD									
1		ACCREDITATION PROGWM FEE 2020	1,334.00	0-01-25-240-295	B	Police - Accreditation	R	04/27/20	05/19/20		IN-7221
20-00285	04/29/20	R0035 RICH TREE SERVICE									
1		TREE REMOVAL LAKE HORICON	3,840.00	9-01-26-310-299	B	MISCELLANEOUS	R	04/29/20	05/19/20		2001513
20-00286	04/30/20	S0072 SITE ONE LANDSCAPE SUPPLY									
1		LESCO FERTILIZER 18-24-12-25%	70.89	C-04-00-560-001	B	Improvements Recreation Fields (19-08)	R	04/30/20	05/19/20		
2		LESCO ALL PRO TRANSITION TALL	527.70	C-04-00-560-001	B	Improvements Recreation Fields (19-08)	R	04/30/20	05/19/20		
3		LESCO PELLETIZED DOLOMITIC	39.06	C-04-00-560-001	B	Improvements Recreation Fields (19-08)	R	04/30/20	05/19/20		
4		LESCO BROADCAST SPREADER 50LB	250.16	C-04-00-560-001	B	Improvements Recreation Fields (19-08)	R	04/30/20	05/19/20		
			887.81								
20-00305	05/06/20	D0004 DRAEGER, INC.									
1		SUPPLIES FOR BREATHALYZER	179.00	0-01-25-240-245	B	EQUIPMENT - POLICE TACTICAL	R	05/06/20	05/19/20		5950964176
20-00306	05/06/20	H0626 HENDERSON LABS, J.R. INC.									
1		LAB TESTS MARCH 2020	140.00	0-09-00-101-222	B	CONTRACTUAL SERVICES	R	05/06/20	05/19/20		55969

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
20-00307	05/06/20	H0626 HENDERSON LABS, J.R. INC.						
		1 LAB TESTS MARCH 2020	380.00	0-09-00-101-222	B CONTRACTUAL SERVICES	R	05/06/20 05/19/20	56007
20-00308	05/06/20	H0626 HENDERSON LABS, J.R. INC.						
		1 LAB TESTS APRIL 2020	140.00	0-09-00-101-222	B CONTRACTUAL SERVICES	R	05/06/20 05/19/20	56100
20-00309	05/06/20	P0047 PLANET TECHNOLOGIES INC						
		1 OFFICE 365 LICENSES	422.40	T-03-00-100-010	B Storm Trust Reserve	R	05/06/20 05/19/20	I002558
		2 AUDIO CONFERENCING	54.24	T-03-00-100-010	B Storm Trust Reserve	R	05/06/20 05/19/20	I002557
			476.64					
20-00316	05/19/20	R0158 REMINGTON & VERNICK ENGINEERS						
		1 NJDOT MUNICIPAL AID PROJECT	419.00	G-02-18-235-001	B NJ DOT - willow Street 2019	R	05/19/20 05/19/20	1514U073-12
20-00317	05/19/20	R0158 REMINGTON & VERNICK ENGINEERS						
		1 NJEIT WATERMAIN REPLACEMENT	4,138.25	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	05/19/20 05/19/20	1514U069-37
20-00318	05/19/20	R0158 REMINGTON & VERNICK ENGINEERS						
		1 POPLAR STREET NJDOT FY2016	5,860.80	G-02-00-223-001	B NJ DOT POPLAR ST	R	05/19/20 05/19/20	1514U068-18
20-00319	05/19/20	R0158 REMINGTON & VERNICK ENGINEERS						
		1 GENERAL ENGINEERING THRU 4/20	1,361.45	0-01-20-165-232	B ENGINEERING SERVICES	R	05/19/20 05/19/20	1514T111-3
20-00320	05/19/20	NJ105 NJ DEPT. OF LABOR AND						
		1 UNEMPLOYMENT CHARGES 1ST Q 20	140.00	0-01-23-225-296	B UNEMPLOYMENT	R	05/19/20 05/19/20	
20-00321	05/19/20	N0136 NJ NATURAL GAS COMPANY						
		1 ESC GAS BILL	545.99	0-01-31-437-269	B NATURAL GAS	R	05/19/20 05/19/20	
		2 PW GARAGE GAS BILL	533.47	0-01-31-437-269	B NATURAL GAS	R	05/19/20 05/19/20	
		3 COMMUNITY CENTER GAS BILL	322.02	0-01-31-437-269	B NATURAL GAS	R	05/19/20 05/19/20	
		4 PD HQ GAS BILL	146.75	0-01-31-437-269	B NATURAL GAS	R	05/19/20 05/19/20	
		5 BOROUGH HALL GAS BILL	195.95	0-01-31-437-269	B NATURAL GAS	R	05/19/20 05/19/20	
			1,744.18					
20-00322	05/19/20	S0028 STATE TOXICOLOGY LABORATORY						
		1 LAW ENFORCEMENT DRUG TESTING	45.00	0-01-25-240-299	B Police - Miscellaneous	R	05/19/20 05/19/20	20L000882
20-00323	05/19/20	P0152 PETTY CASH FUND						
		1 PW - METER SERVICE	30.00	0-09-00-101-299	B MISCELLANEOUS	R	05/19/20 05/19/20	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00323	05/19/20	P0152			Continued					
		2 FD - POSTAGE	26.35	0-01-25-265-299	B MISCELLANEOUS	R	05/19/20	05/19/20		
		3 PW - HAND STAMPS	21.31	0-01-26-306-299	B Recycling - Miscellaneous	R	05/19/20	05/19/20		
		4 PW - CARLS FENCE	28.00	0-01-26-310-299	B MISCELLANEOUS	R	05/19/20	05/19/20		
		5 Y & R - ROCK PAINTING	10.33	0-01-28-370-299	B MISCELLANEOUS	R	05/19/20	05/19/20		
		6 PD - POSTAGE	18.31	0-01-25-240-218	B POSTAGE	R	05/19/20	05/19/20		
			<u>134.30</u>							
20-00324	05/19/20	A0075			GANNETT NEW JERSEY NEWSPAPERS					
		1 CLERK ADVERT. 4/1/20 - 4/30/20	350.15	0-01-20-122-215	B Advertising - Legal Advertisements	R	05/19/20	05/19/20		0003333337
20-00325	05/19/20	00012			ONE CALL CONCEPTS					
		1 ONE CALL MESSAGES 4/20	73.44	0-09-00-101-275	B TELEPHONE	R	05/19/20	05/19/20		0045361
20-00326	05/19/20	V0855			VERIZON					
		1 PHONE BILL	342.50	0-01-31-440-275	B TELEPHONE	R	05/19/20	05/19/20		
		2 PHONE BILL	6.55	0-01-31-440-275	B TELEPHONE	R	05/19/20	05/19/20		
		3 PHONE BILL	7.42	0-01-31-440-275	B TELEPHONE	R	05/19/20	05/19/20		
			<u>356.47</u>							
20-00327	05/19/20	A0024			ACTION DATA SERVICES					
		1 QUARTERLY FILING 1ST QTR 2020	919.60	0-01-20-130-299	B Finance - Miscellaneous	R	05/19/20	05/19/20		68315
		2 PAYROLL SERVICES PDEND 4/30/20	325.34	0-01-20-130-299	B Finance - Miscellaneous	R	05/19/20	05/19/20		68591
			<u>1,244.94</u>							
20-00328	05/19/20	C0060			COMCAST CABLE					
		1 ESC CABLE MODEM	120.34	0-01-31-440-275	B TELEPHONE	R	05/19/20	05/19/20		
		4 PD CABLE MODEM	105.84	0-01-31-440-275	B TELEPHONE	R	05/19/20	05/19/20		
			<u>226.18</u>							
20-00329	05/19/20	J0900			JCP&L					
		1 ELECTRIC BILL UF	2,416.69	0-09-00-101-276	B ELECTRIC	R	05/19/20	05/19/20		
20-00330	05/19/20	J0900			JCP&L					
		1 ELECTRIC BILL LED STREET LIGHT	250.58	0-01-31-436-276	B STREET LIGHTING	R	05/19/20	05/19/20		
20-00331	05/19/20	B0019			BOLLINGER, INC. - DENTAL					
		1 DENTAL INSURANCE 5/20	2,140.66	0-01-23-220-226	B Insurance - Dental	R	05/19/20	05/19/20		048514

May 19, 2020
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Borough of Lakehurst
Bill List By P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00332	05/19/20	00145 OCEAN COUNTY UTILITIES									
		1 2ND QTR 2020 UTILITIES CHARGE	80,780.00	0-09-00-105-222	B	CONTRACTUAL SERVICES	R	05/19/20	05/19/20		1800023137
20-00333	05/19/20	L0098 LAKEHURST BOARD OF EDUCATION									
		1 JUNE 2020	239,592.00	0-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	05/19/20	05/19/20		
20-00334	05/19/20	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 4/20	713.46	0-09-00-101-271	B	UNIFORMS	R	05/19/20	05/19/20		
20-00335	05/19/20	C0076 CLEARY, GIACOBBE, ALFIERI &									
		1 LABOR ATTORNEY FEES	615.80	0-01-20-155-231	B	LEGAL SERVICES	R	05/19/20	05/19/20		80546
20-00336	05/19/20	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
		1 2020 LEAGUE MAGAZINE SUBSCRIP	275.00	0-01-20-120-283	B	BOOKS & PUBLICATIONS	R	05/19/20	05/19/20		
20-00337	05/19/20	J0001 JOHNSON BARAN CORPORATION									
		1 POPLAR STREET RECON PROJECT	167,555.07	G-02-00-223-001	B	NJ DOT POPLAR ST	R	05/19/20	05/19/20		
Total Purchase Orders:		35	Total P.O. Line Items:	52	Total List Amount:	522,972.80	Total Void Amount:	0.00			

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	254,285.19	0.00	254,285.19	0.00	0.00	254,285.19
WATER & SEWER OPERATING	0-09	85,510.04	0.00	85,510.04	0.00	0.00	85,510.04
	Year Total:	339,795.23	0.00	339,795.23	0.00	0.00	339,795.23
CURRENT FUND APPROPRIATIONS	9-01	3,840.00	0.00	3,840.00	0.00	0.00	3,840.00
	C-04	887.81	0.00	887.81	0.00	0.00	887.81
	C-08	4,138.25	0.00	4,138.25	0.00	0.00	4,138.25
	Year Total:	5,026.06	0.00	5,026.06	0.00	0.00	5,026.06
	G-02	173,834.87	0.00	173,834.87	0.00	0.00	173,834.87
	T-03	476.64	0.00	476.64	0.00	0.00	476.64
Total of All Funds:		522,972.80	0.00	522,972.80	0.00	0.00	522,972.80

May 19, 2020
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Borough of Lakehurst
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00314	05/19/20	00139 OCEAN COUNTY LANDFILL									
		1 LANDFILL DUMP FEE ESCROW	15,000.00	0-01-32-465-257		B LANDFILL FEES	R	05/19/20	05/19/20		

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 15,000.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
Total of All Funds:		<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>

LOAN RESOLUTION
(Public Bodies)A RESOLUTION OF THE Borough CouncilOF THE Borough of Lakehurst

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Municipal

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Borough of Lakehurst*(Public Body)*

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Nine Hundred Sixty Thousand & 00/100pursuant to the provisions of N.J.S.A:40A:60-1 et seq; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 212,200.00

under the terms offered by the Government; that the Mayor

and Council of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the Borough Council of the

Borough of Lakehurst has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

Attest:

By HARRY ROBBINS
Title MAYOR, BOROUGH OF LAKEHURST

Title MUNICIPAL CLERK

**RESOLUTION 2020-XX
MAY 21, 2020**

**AUTHORIZING THE TAX COLLECTOR TO PROCESS THIRD QUARTER "ESTIMATED"
TAX BILLS, DUE AUGUST 1, 2020**

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; **and**

WHEREAS, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; **and**

WHEREAS, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; **and**

WHEREAS, without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; **and**

WHEREAS, DLGS "*strongly recommends*" under Local Finance Notice 2020-07 "*that municipalities prepare to issue estimated property tax bills for 2020*"; **and**

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020, \$4,589,008.00.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lakehurst in the County of Ocean and State of New Jersey on this 21st day of May, 2020 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; **and**

BE IT FURTHER RESOLVED that, the third quarterly installment of 2020 taxes shall not be subject to interest until later of August 10, 2020 or the twenty-fifth (25) calendar day after the date of the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of May 21, 2020.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
MAY 21, 2020**

**AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH
OCEAN MENTAL HEALTH SERVICES FOR EAP SERVICES**

WHEREAS, Employee Assistance Program (EAP) services are a vital part of protecting the health of our workforce; **and**

WHEREAS, Ocean Mental Health Services offers confidential assessment for all behavioral health issues including addiction, therapy, psychiatric evaluation, and prescribing; **and**

WHEREAS, the related fees are on an as needed, "fee for service" model, and fee structure is provided as Schedule A; **and**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby authorize a Memorandum of Understanding between the Borough of Lakehurst and Ocean Mental Health as follows:

1. The Borough Clerk and Mayor are hereby authorized to execute said Memorandum of Understanding.
2. The Borough will authorize EAP Services not to exceed \$2,000 yearly, unless authorized by Mayor and/or Borough Clerk.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 21, 2020.

**Maryanne Capasso, RMC
Municipal Clerk**

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II ADMINISTRATION, SECTION 2-19 POLICE DEPARTMENT”

2020-03

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, the following sections are amended:

2-19 POLICE DEPARTMENT

2-19.1 Police Department Established; Members.

- A. There is hereby created in and for the Borough of Lakehurst a Police Department, which shall be known and designated as "The Police Department of the Borough of Lakehurst", New Jersey. This Department shall consist of a Chief of Police and such officers as one (1) Lieutenant, two (2) Sergeants, six (6) Police Officers (plus additional officers equal to the vacancies in Superior Officer ranks set forth above), two (2) Special Class II Officers, one (1) Special Class III Officer, and three (3) Special Class I Officers. The creation of these positions shall not require the Mayor and Borough Council to fill each position and any position hereunder established may, in the sole discretion of the Mayor and Borough Council, remain vacant.
- B. The Police Department shall, pursuant to law, preserve the public peace, protect life and liberty; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Borough of Lakehurst; direct and control traffic; provide attendance and protection during emergencies; provide appearances in court; cooperate with all other law enforcement agencies and provide training for the efficiency of its members and officers. The Police Department shall be located in the Municipal Building in the Borough of Lakehurst or such Police Headquarters as established by the Borough governing body.

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2020-03 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II ADMINISTRATION, SECTION 2-19 POLICE DEPARTMENT” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the twenty-first day of May, 2020.

Maryanne Capasso, RMC
Municipal Clerk